



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

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BILL LEE
GOVERNOR

TONY MATHEWS
COMMISSIONER

CERTIFIED MAIL RECEIPT- Due COVID-19 this notice will not be sent via certified mail, please confirm receipt of this notice by email

December 11, 2020

Dr. Craig Baymon, Executive Director
Holy Temple Cathedral of Deliverance
4020 Millbranch Road
Memphis, Tennessee 38116-5733

RE: Notice of Serious Deficiency for the Summer Food Service Program (SFSP) Agreement Number 00-759 and Demand for Overpayment

Dear Dr. Baymon,

The Department of Human Services (DHS) - Division of Audit Services staff conducted a limited desk review of the Summer Food Service Program (SFSP) for Holy Temple Cathedral of Deliverance (Sponsor), Application Agreement number 00759, during the period of August 7, 2020, through November 2, 2020. Our scope of the review was for reimbursement made to the Sponsor for July 2020.

Due to the outbreak and the risk that COVID-19 poses to the Sponsor and our staff, the review was limited to verification based on a review of the documents obtained from the Sponsor via e-mail, mail, or other electronic transmissions of documents. We also obtained confirmation from the Sponsor staff via telephone or e-mail relative to the operation and administration of the SFSP.

The purpose of this review was to determine if the Sponsor complied with USDA regulations set through the COVID-19 period, taking into consideration the waivers granted to the Sponsor's operation. Also, to determine if the Sponsor complied with Title 7 of the Code of Federal Regulations (CFR) applicable parts, provider agreements, and applicable Federal and State regulations.

Important COVID-19 note: Due to the current outbreak and the risk that COVID-19 poses to your organization personnel and our staff, all our staff are working from home with no or very limited access to the office. Therefore, we will not send a copy of this report via regular mail until further notice. Please

confirm the receipt of this email as it is currently the option to communicate to you. If you need any assistance or have any questions, please do not hesitate to contact us via email.

Background

We inspected meal count sheets for July 2020 and reconciled the meals claimed for reimbursement to the meals reported as served for each meal service. We also reviewed documentation of the Sponsor's financial transactions including, but not limited to, purchases of food.

Based on our review of the Sponsor's records and information provided, the Sponsor was approved for three feeding sites of which all were listed as operating during the review period. In addition, we reviewed all meal counts for sites operating during the period.

SFSP Sponsors utilize meal count sheets to record the number of breakfast, lunch, supper, and supplement (snack) meals served. Meals served by participating Sponsors must meet the minimum guidelines set by the United States Department of Agriculture (USDA) and DHS to be eligible for reimbursement. The SFSP Sponsor reports the number of meals served through the DHS Tennessee Information Payment System (TIPS) for reimbursement.

We inspected meal count sheets for July 2020 and reconciled the meals claimed to the meals reported as served for each meal service. We also assessed compliance with civil rights requirements. In addition, on July 16, 2020, we conducted a site desk review for **0003 Graceland Farms** and **0005 Winbranch Complex**. An onsite visit was conducted on July 28, 2020, at 0002 **Holy Temple Cathedral of Deliverance**.

SERIOUS DEFICIENCY DETERMINATION

Based on the monitoring review, DHS has determined that Holy Temple Cathedral of Deliverance is seriously deficient in its operation of the SFSP. In addition, DHS has identified Dr. Craig Baymon, Executive Director, as responsible for the serious deficiencies in light of their responsibility for the overall management of Holy Temple Cathedral of Deliverance's SFSP.

If Holy Temple Cathedral of Deliverance does not fully and permanently correct all of the serious deficiencies and submit documentation of the corrective action by the due date specified at the close of this report, the Department will:

- Propose to terminate Holy Temple Cathedral of Deliverance's agreement to participate in the SFSP.

The authorization for this action is found in Paragraph 2.m. of your SFSP Provider Agreement and in the SFSP regulations at 7 C.F.R. § 225.11(c). You may not appeal a finding of serious deficiency.

SERIOUS DEFICIENCIES AND REQUIRED CORRECTIVE ACTION

Our review of the Sponsor's records for July 2020 disclosed the following:

Our review of the Sponsor's records for July 2020 disclosed the following:

1. The Sponsor reported the number of meals claimed for reimbursement incorrectly

Condition

Based on review the Sponsor claim for reimbursement summary for July 2020, the Sponsor claimed 27,930 breakfast meals and 27,930 lunch meals. However, our review of the available records, we reconciled 27,921 breakfast meals and 27,980 lunch meals prior to any meal disallowances. The differences were based on the following:

Site	Reported	Reconciled	Difference
0002 Holy Temple Cathedral of Deliverance	24,324 Breakfasts	24,315 Breakfasts	-9 Breakfasts
	24,324 Lunches	24,374 Lunches	+50 Lunches

The Sponsor over reported the number of breakfast meals claimed for reimbursement by 9 and under reported the number of lunch meals claimed for reimbursement by 50.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim. Failure to maintain such records may be grounds for denial of reimbursement for meals served claimed during the period covered by the records in question...."

Title 7 of the Code of Federal Regulations, Section 225.15(c)(1) states, "Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the Secretary, the Comptroller General of the United States, and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year."

Recommendation

The Sponsor should ensure claims for reimbursement are completed accurately and based on supporting documents.

2. The Sponsor provided menus that did not meet the USDA meal pattern requirements

This is a Serious Deficiency

Condition

The Sponsor's menus for the July 2020 disclosed the following deficiencies:

Dates	Menu Deficiency	Site Name	Meals Disallowed
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7/01/2020	Lunch Menu Listed: Milk, turkey salad with crackers, chips, animal crackers Missing: Two Fruit/Vegetables	0002 Holy Temple Cathedral of Deliverance	900 Lunch meals
7/13/2020	Lunch Menu Listed: Milk, beef hotdogs, chips, cookies Missing: Two Fruit/Vegetables, grain/bread	0003 Graceland Farms	100 Lunch meals
		0002 Holy Temple Cathedral of Deliverance	1,250 Lunch meals
		0005 Winbranch Complex	200 Lunch meals
7/14/2020	Lunch Menu Listed: Milk, sloppy joe, peanut butter, and jelly Missing: Two Fruit/Vegetables, grain/bread	0003 Graceland Farms	100 Lunch meals
		0002 Holy Temple Cathedral of Deliverance	1,250 Lunch meals
		0005 Winbranch Complex	200 Lunch meals
7/15/2020	Lunch Menu Listed: Turkey salad, apple sauce, pears, orange juice Missing: Milk, grain/bread	0003 Graceland Farms	100 Lunches
		0002 Holy Temple Cathedral of Deliverance	1,250 Lunch meals
		0005 Winbranch Complex	100 Lunch meals
7/18/2020	Lunch Menu Listed: Milk, honey baked ham, green beans, rice Missing: Second fruit/vegetable	0002 Holy Temple Cathedral of Deliverance	950 Lunch meals
7/19/2020	Lunch Menu Listed: Milk, BBQ fried chicken, mac n cheese, sweet peas Missing: Second fruit/vegetable	0002 Holy Temple Cathedral of Deliverance	1,100 Lunch meals
7/27/2020	Lunch Menu Listed: Milk, chicken salad, mixed vegetables, apple, apple sauce Missing: Grain/bread	0003 Graceland Farms	45 Lunch meals
		0002 Holy Temple Cathedral of Deliverance	922 Lunch meals
		0005 Winbranch Complex	200 Lunch meals
7/29/2020	Lunch Menu Listed: Milk, chicken vegetable medley, mashed potatoes, apple Missing: Grain/bread	0003 Graceland Farms	75 Lunch meals
		0002 Holy Temple Cathedral of Deliverance	409 Lunch meals
		0005 Winbranch Complex	107 Lunch meals
7/31/2020	Lunch Menu Listed: Milk, chicken salad, mixed vegetables, apple, applesauce Missing: Grain/bread	0003 Graceland Farms	75 Lunch meals
		0002 Holy Temple Cathedral of Deliverance	900 Lunch meals
		0005 Winbranch Complex	200 Lunch meals

As a result, 10,433 lunch meals claimed for reimbursement were disallowed.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.16 (d) states, "Sponsors shall ensure that meals served meet all of the meal pattern requirements."

Title 7 of the Code of Federal Regulations, Section 225.16 (d)(2) states that the meal pattern requirement for a reimbursable lunch or supper meal consists of one serving of milk, two or more servings of vegetable/fruit/full-strength juice, one serving of bread/bread alternative and one serving of meat/meat alternate.

Recommendation

The Sponsor should ensure the menu adheres to the USDA meal pattern requirements.

3. The Sponsor claimed meals for days the site was not in operation

Condition

During the desk review that was completed for **0005 Winbranch Complex** feeding site on July 16, 2020, the Sponsor provided meal count documentation for the day of the desk review and the prior five operating days for a reconciliation of meals. The Sponsor also provided answers to questions regarding the operation of the site. The Sponsor stated the site began operation July 10, 2020, and meal counts were provided for the four previous operating days; however, during the Sponsor review, the Sponsor provided documentation of breakfast and lunch meals claimed for July 7th, 8th, and 9th. A total of 300 breakfast meals and 300 lunch meals were claimed for reimbursement for those days.

As a result, 300 breakfast meals and 300 lunch meals claimed for reimbursement were disallowed.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim. Failure to maintain such records may be grounds for denial of reimbursement for meals served claimed during the period covered by the records in question...."

Recommendation

The Sponsor should ensure only meals served on operating days are claimed for reimbursement. The Sponsor should certify that the claim is correct and based on supporting documents.

4. The number of meals reported exceeded the site's approved level of meal service

Condition

Our review of the Sponsor's records revealed that the Sponsor claimed meals that exceeded the site's approved average daily participation (ADP) during the review month. The following is a detail of the site's deficiency:

Name of Site	Approved ADP and Dates	Days of Operation	Maximum number of meals to claim	Meals claimed after disallowances	Disallowances
0002 Holy Temple Cathedral of Deliverance	July 1-8 th ADP: 700	5 days	3,500	4,050 Breakfasts	550 Breakfasts

As a result, 550 breakfast meals claimed for reimbursement were disallowed.

Criteria

The USDA Administration Guide Summer Food Service Program, page 66, states, “All SFSP sites are required to have an approved site cap. The purpose of a site cap is to ensure that a site does not purchase and/or produce meals outside the capability of the site and the need of the community, thereby reducing waste and protecting the integrity of the Program.”

The USDA Administration Guide Summer Food Service Program, page 133, states reimbursement may not be claimed for meals in excess of the site’s approved level of meal service.

Recommendation

The Sponsor should ensure meals are not claimed above the maximum approved level of meal service prior to the submission of a claim.

5. The Sponsor did not provide supporting documentation to show sufficient quantities of milk were purchased

This is a Serious Deficiency

Condition

Based on a review of the number of meals served by the Sponsor with milk as a required component, we noted the supporting documents for milk purchases were not enough to account for all meals claimed with milk as a required component. The Sponsor stated milk was donated but did provide the required documentation to verify the donation. Our review showed that the Sponsor’s receipts disclosed that 313,088 ounces were purchased; however, a total of 354,544 ounces were needed resulting in a shortage of 41,456 ounces.

As a result, 5,182 breakfast meals claimed for reimbursement were disallowed.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.16(d) states, “The meal requirements for the Program are designed to provide nutritious and well-balanced meals to each child. Sponsors shall ensure that meals served meet all of the requirements...”

The *Administration Guide Summer Food Service Program 2016*, page 58, states that for a breakfast, lunch, and supper to be a reimbursable meal, it must contain one serving of milk. Page 59 states that meal pattern adjustments may be made for participants with disabilities or with special dietary needs when supported by a statement from a recognized medical authority that includes recommended alternate foods, *7 CFR 225.16 (f) (4)*.

Recommendation

The Sponsor should ensure enough milk is purchased to support the number of meals claimed with milk as a required component. Documentation of purchases, donations, and rollover milk inventories from previous months should be maintained and available.

6. The Sponsor did not conduct the pre-operational visits

Condition

The Sponsor did not provide documentation to show that pre-operational visits were conducted for the sponsored sites before the start of meal service.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.14 (c) states, “No applicant sponsor shall be eligible to participate in the program unless it:...(6) Certifies that all sites have been visited and have the capability and the facilities to provide the meal service planned for the number of children anticipated to be served.”

The USDA Administration Guide Summer Food Service Program, page 42, states “Prior to approval, sponsors must visit new sites and any sites that had operational problems in the previous year...These visits are to determine that the sites have the facilities to provide meal service for the anticipated number of children in attendance and the capability to conduct the proposed meal service. Sponsors should record the date of the pre-operational visit to each site and the name of the person who visited each site.”

Recommendation

The Sponsor should ensure pre-operational visits are completed before beginning site operations for sites requiring the visit.

7. The Sponsor did not comply with monitoring requirements

Condition

The Sponsor was approved for a waiver to complete monitoring visits via desk review. However, the Sponsor did not provide documentation of the completion of the first week or the first four-week monitoring desk reviews.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.15 (d) (2) states, “Sponsors shall visit each of their sites at least once during the first week of operation under the Program and shall promptly take such actions as are necessary to correct any deficiencies.”

Title 7 of the Code of Federal Regulations, Section 225.15 (d) (3) states, “Sponsors shall review food service operations at each site at least once during the first four weeks of Program operations, and thereafter shall maintain a reasonable level of site monitoring, Sponsors shall complete a monitoring form developed by the State agency during the conduct of these reviews.”

Recommendation

The Sponsor should ensure all monitoring visits have documentation to support that there is a reasonable level of site monitoring. Documentation should be completed accurately and completely.

8. The number of operation days was reported incorrectly for one site

Condition

The days of operation for **0005 Winbranch Complex** was reported incorrectly. The Sponsor claimed 15 days of operation; however, our review of records verified 16 days of operation.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim. Failure to maintain such records may be grounds for denial of reimbursement for meals served claimed during the period covered by the records in question...."

Recommendation

The Sponsor should ensure claims for reimbursement are correct and the documentation supports the claim.

9. The Sponsor did not comply with training requirements

Condition

The SFSP training documentation provided by the Sponsor did not list the site supervisor from the approved site application from TIPS for **0005 Winbranch Complex**. Additionally, the training agenda did not list all the required training topics. The purpose of the program and the monitor's responsibility are required topics not covered in the Sponsor's training.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.15 (d) (1) states, "Each sponsor shall hold Program training sessions for its administrative and site personnel and shall allow no site to operate until personnel have attended at least one of these training sessions...Training of site personnel shall, at a minimum, include: the purpose of the Program; site eligibility; recordkeeping; site operations; meal pattern requirements; and the duties of a monitor. Each sponsor shall ensure that its administrative personnel attend State agency training provided to sponsors, and sponsors shall provide training throughout the summer to ensure that administrative personnel are thoroughly knowledgeable in all required areas of Program administration and operation and are provided with sufficient information to enable them to carry out their Program responsibilities. Each site shall have present at each meal service at least one person who has received this training."

Title 7 of the Code of Federal Regulations, Section 225.7 (g)(1) states, "Each State agency shall comply with all requirements of title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Department's regulations concerning nondiscrimination (7 CFR parts 15, 15a and 15b), including requirements for racial and ethnic participation data collection, public notification of the nondiscrimination policy, and reviews to assure compliance with such policy, to the end that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, the Program."

Recommendation

The Sponsor should ensure all required SFSP training is conducted prior to site operation. Documentation should be maintained and available.

10. The Sponsor provided Racial/Ethnic Data forms with errors

Condition

Racial/ethnic data forms were completed incorrectly for **0003 Graceland Farms and 0005 Winbranch Complex**. Graceland Farms' meal counts for July 22, 2020 (date of racial/ethnic data collection) document 100 breakfast and 100 lunch meals served. The number documented on the racial/ethnic data form notes 45. Winbranch Complex's meal counts for July 15, 2020 (date of racial/ethnic data collection) document 100 breakfast and 100 lunch meals served. The documentation on the racial/ethnic data forms notes 32. Also, the forms were completed incorrectly.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.7 (g)(1) states, "Each State agency shall comply with all requirements of title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Department's regulations concerning nondiscrimination (7 CFR parts 15, 15a and 15b), including requirements for racial and ethnic participation data collection, public notification of the nondiscrimination policy, and reviews to assure compliance with such policy, to the end that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, the Program."

The USDA Administration Guide Summer Food Service Program, page 122, states, "The sponsor also must collect ethnic/racial category data each year by ethnic/racial category for each site under the sponsor's jurisdiction. Sponsors of residential camps must collect and maintain this information separately for each session of the camp. For all other sites, the sponsor must count the participating children at least once during the site's operation. The sponsor may use visual identification to determine a participant's racial/ethnic category. For collection purposes, a participant may be included in the group to which he or she appears to belong, identifies with, or is regarded as a member of by the community."

Recommendation

The Sponsor should ensure all sites in operation have the racial ethnic data forms completed accurately.

Observations:

- The following sites had the same number of meals reported for an extended time without variation: **0003 Graceland Farms and 0005 Winbranch Complex**.
- All meal count forms were signed by the same person, and some of the meals were served at the same time.
- Our on-site meal observation at **0002 Holy Temple Cathedral of Deliverance** on July 28, 2020 revealed no discrepancies.

Technical Assistance

Technical assistance was provided regarding reviewing meal counts for accuracy, ensuring menus meet USDA meal pattern requirements, completing monitoring as required, ensuring adequate quantities of milk are purchased and ensuring days of operations are reported correctly. Additionally, we inquired about excess funds after a review of the Sponsor's financial records and planned use of the funds. We did not receive a response regarding the excess funds.

OVERPAYMENT - RIGHT TO APPEAL

Disallowed Meals Cost

Based on the review, we determined that the Sponsor's noncompliance with the applicable Federal and State regulations that govern the SFSP resulted in a total disallowed cost of \$58,708.54.

The procedures for submitting an appeal regarding the amount of overpayment are enclosed. Please note that the request for appeal must be in writing and must be received by our Department no later than ten (10) calendar days from your receipt of this letter. 7 C.F.R. § 225.13(a). The appeal must be submitted to:

Tennessee Department of Human Services
Appeals and Hearings Division, Clerk's Office
P.O. Box 198996
Nashville, TN 37219

If the Institution decides to appeal the amount of overpayment, all appeal procedures must be followed as failure to do so may result in the denial of your request for an appeal.

SUMMARY

The Department has determined that Holy Temple Cathedral of Deliverance is seriously deficient in its operation of the SFSP and that Dr. Craig Baymon, Executive Director, is responsible for the serious deficiencies.

You may not appeal the serious deficiency determination itself. If the Department proposes to terminate Holy Temple Cathedral of Deliverance's SFSP agreement, you will be able to appeal those actions and you will be advised of your appeal rights and the appeal procedures at that time.

The Sponsor must complete the following actions within 30 days from the date of this report:

- Log into the Tennessee Information Payment System (TIPS) and revise the claim submitted for July 2020, which contains the verified claim data from the enclosed exhibits
- Remit a check payable to the ***Tennessee Department of Human Services*** in the amount noted in the report for recovery of the amounts disallowed in this report. ***Please return the attached billing notice with your check;*** and
- Prepare and submit a corrective action plan to address the deficiencies identified in this report. The corrective action plan template is attached. Please return the corrective action plan to:

AuditServices.CAPS.DHS@tn.gov

Please mail your check and the billing notice to:

Tennessee department of Human Services- Summer Food Service Program
Fiscal Services
James K. Polk Building, 16th Floor
505 Deaderick Street

Nashville, Tennessee 37243

If the Department does not receive the corrective action plan by the deadline date, or the Department determines that the corrective action plan does not provide for the full and permanent correction of the serious deficiencies and findings, the Department will propose to terminate the Sponsor's SFSP Provider Agreement and to disqualify you and the Sponsor from future SFSP participation by issuing a Notice of Proposed Termination.

We appreciate the assistance provided during this review. If you have any questions regarding this report, please contact Sean Baker, Audit Director 2, at 615-313-4727 or Sean.Baker@tn.gov.

Sincerely,

Allette Vayda

Allette Vayda
Director of Operations- Food Programs

Exhibit

cc: Sharon D. Mickey, Site Supervisor, Holy Temple Cathedral of Deliverance
Jasmine N. Adams, Bookkeeper, Holy Temple Cathedral of Deliverance
Sam Alzoubi, Director of Audit Services
Sean Baker, Audit Director 2
Debra Pasta, Program Manager, Child and Adult Care Food Program
Elke Moore, Administrative Services Assistant 3, Child and Adult Care Food Program
Constance Moore, Program Specialist, Child, and Adult Care Food Program
Marty Widner, Program Specialist, Child, and Adult Care Food Program
Comptroller of the Treasury, State of Tennessee

Exhibit A

Summary of Total Claimed and Reconciled Meals

Sponsor: Holy Temple Cathedral of Deliverance

Review Month/Year: July 2020

Claim Reimbursement Total: \$182,313.08

Site Meal Service Activity	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	26-Breakfast 26-Lunch	26-Breakfast 26-Lunch
Number of Participating Sites for Breakfast Meals	3	3
Number of Participating Sites for Lunch Meals	3	3
Number of Breakfast Meals Served	27,930	21,889
Number of Lunch Meals Served	27,930	17,247

Exhibit B

Sponsor: Holy Temple Cathedral of Deliverance

Site: 0002 Holy Temple Cathedral of Deliverance

Review Month/Year: July 2020

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	26-Breakfast 26-Lunch	26-Breakfast 26-Lunch
Number of Breakfast Meals Served	24,324	18,583
Number of Lunch Meals Served	24,324	15,443

*Reconciled breakfast total includes the meals disallowed due to the milk shortage in Finding 5.

Exhibit C

Sponsor: Holy Temple Cathedral of Deliverance
Site: 0003 Graceland Farm
Review Month/Year: July 2020

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	14-Breakfast 14-Lunch	14-Breakfast 14-Lunch
Number of Breakfast Meals Served	1,212	1,212
Number of Lunch Meals Served	1,212	717

Exhibit D

Sponsor: Holy Temple Cathedral of Deliverance
Site: 0005 Winbranch Complex
Review Month/Year: July 2020

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	15-Breakfast 15-Lunch	16-Breakfast 16-Lunch
Number of Breakfast Meals Served	2,394	2,094
Number of Lunch Meals Served	2,394	1,087

Exhibit E**Overpayment Summary Totals**

July Disallowed Meals	X Meal Rate	Total Allowed/Disallowed
6,041 Breakfast Meals	\$2.375	\$14,347.38
10,683 Lunch Meals	\$4.1525	\$44,361.16
Total Overpayment		\$58,708.54



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BILL LEE
GOVERNOR

TONY MATHEWS
COMMISSIONER

Billing Notice

December 11, 2020

Dr. Craig Baymon, Executive Director
Holy Temple Cathedral of Deliverance
4020 Millbranch Road
Memphis, Tennessee 38116-5733

This billing notice is based on the disallowed meal cost noted in the monitoring report of the Summer Food Service program (SFSP) due to noncompliance with the applicable Federal and State regulations that govern the SFSP.

Amount Due: \$58,708.54
Due Date: January 12, 2021
Date of the Monitoring Report: December 12, 2020
Agreement/Contract Number: 00759

Note1: Please remit a check payable to the Tennessee Department of Human Services in the disallowed meals cost amount noted in the monitoring report by the due date to the address below:

Tennessee Department of Human Services
Fiscal Services 16th Floor
James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243

Note 2: Log into the Tennessee Information Payment System (TIPS) and revise the claim for reimbursement that was submitted for July 2020. Use the reconciled claim data of the exhibits enclosed in the monitoring report.

If you have any questions regarding this notice, please feel free to contact Allette Vayda, Director of Operations at (615) 313-3769 or Allette.Vayda@tn.gov.

Thank you for your attention